

**Request for Expression of Interest (EOI)**

**Carnival of Petanque (National Championships)**

**Hosting 2020 to 2022**

The **Easter Carnival of Petanque** is the Petanque Federation Australia's annual tournament running all our National Titles - Shooting, Singles, Doubles and Triples - at one time (Easter) each year.   
  
After the 2018 Carnival of Petanque tournament (held for the second year at Caulfield Petanque Club), the PFA Board reviewed the format and performance of the event with the view to improving it in future years.

The PFA established a Championships Review Subcommittee. An initial Discussion Paper was distributed to members, competitors and other interested parties which outlined the thinking of the PFA Board.  Two rounds of consultation occurred.

This feedback was considered and the PFA proposes to run future National Championships (The Easter Carnival of Petanque) according to these guidelines. (Attachment A)  
  
**The PFA is now calling for affiliated Clubs and/or Leagues to express interest in hosting the next triennial of events from 2020 (2019 is the third year for them to be hosted by the Caulfield Club).**

Interested parties are required to consider the Guidelines and please use the attached Specification Check list as an aid to making your submission and attach it to your submission. (Attachment B.)

Any questions about the process or other issues related to the organisation of the event should be directed to the Sport Director PFA at [sportdirectorpfa@gmail.com](mailto:sportdirectorpfa@gmail.com)

Expression of Interests are to be delivered to [secretary@petanqueaustralia.org.au](mailto:secretary@petanqueaustralia.org.au) by Oct 30th 2018

**Attachment A:**



**Guidelines**

**The Easter Carnival of Petanque**

**(PFA Annual National Titles Tournament)**

**Tournament Format**

**July 2018**

**This document details the format for forthcoming PFA Annual Championships**

**Introduction**

After the 2018 Carnival of Petanque tournament (held for the second year at Caulfield Petanque Club), the PFA Board decided to review the format and performance of the event with the view to improving it in future years.

The PFA established a Championships Review Subcommittee which met in May. An initial Discussion Paper was distributed to members and other interested parties which outlined the thinking of the PFA Board. Two rounds of consultation occurred.

This feedback has been considered and the PFA proposes to run future National Championships (The Easter Carnival of Petanque) according to the following guidelines.

**Guidelines for the Festival of Petanque**

1. Continue the Carnival format at Easter each year.
2. Run the Championships according to the tournament rules set out by the FIPJP in the Rules of Petanque and the PFA’s policy 3.1.4.1 International Championships Specification.
3. Caulfield PC will run the event at Easter 2019 (April 19 - 22).
4. PFA to request Expressions of Interest from Members for running the event for the three-year period 2020 - 2022.
5. Categories of competition  
   1. Open: Any gender or age (60+ and Juniors can enter)
   2. Open 60+: Any gender. Participants are 60 years or older at the time of the event
   3. Women: Women only any age. (60+ and Juniors can enter)
   4. Women 60+: Women who are 60 years or older at the time of the event
   5. Junior: Any gender. Players under 18 years of age at the time of the event. (However, see Section 6 below.). However, note Section 6a below.  
        
      (Note that 60+ and Juniors can play in the Open or Women’s categories - any age.)
6. Events  
   1. We will not conduct a separate Junior event in 2019. (Juniors can play in Open events.)
   2. Reintroduce the Shooting Competition for players who qualify with a minimum score as set by the Coaching and Umpire Panel prior to the event.
   3. Run consecutive events for the four categories above (a to d). However, each event must have a minimum number of eight teams to run. If there are fewer than eight teams in a particular event prior to the closing date, that event to be cancelled and registered teams invited to re-register in another event should they choose. The cut off time for cancellation of events if less than eight teams to be set by the Tournament Director.
   4. Registration to continue to be through the MyPetanque website. Registering players must ensure their Club has entered relevant information in the PFA Members Portal including Email, Gender and Date of Birth (For verification at Registration.)
   5. Number of teams not limited (other than the minimum of 8 per category and by number of pistes available).
   6. The Tournament Director will have overall control of the Tournament and can modify the above should circumstances require it.
7. Schedule  
   1. Friday: Shooting and Triples Day 1, Saturday: Triples Day 2, Sunday: Doubles, Monday: Singles. See Appendix for an indicative schedule which makes sure that teams get at least three games every day - particularly in the Triples. Also, the only night games are the Doubles finals
   2. Timing: Qualification rounds: Triples and Doubles to be 50mins+1+1 extra end if drawn, Singles 45 mins +1+1 extra end if drawn. All Semi Finals and Finals to be untimed games.
   3. Final details to be published after close of registrations
   4. Number of teams in Principale dependent on total number of teams in competition.
   5. No play for 3rd and 4th - equal 3rd.
8. Operations  
   1. At least two computers using SPORT software to be available. Two people at each computer.
   2. Timing clock and PA to be used.
   3. Adequate shading and lighting to be provided.
   4. PFA to ensure there are enough volunteers available to assist with tournament operations. The relevant State League to assist.
9. Presentations/Prizes  
   1. Presentation Ceremony for each Competition to be immediately after each event. (See Appendix.)
   2. Cash prizes in each category to be 60% of the fees from that category.
   3. Cash prizes to be given for first, second, third and fourth in Principale only in each competition.
   4. Trophy for First in Principale in each category
   5. Medals for First to Fourth in the Principale and the Complementaire in each category.
   6. Medal for winner of Consulante where applicable

1. Fees  
   1. Maintain the fees at $40 per person per event in 2019. Subsequent years subject to PFA Board decision.

**Appendix to Attachment A: Indicative Program for National Championships**

(Note that being indicative, this schedule may change due to unforeseen circumstance.)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Open (any age or gender)** | **Complementaire** | **Women’s (any age)** | **60+ Open** | **60+ Women** | **Consulante** |
| **Friday** | | | | | | |
| **SHOOTING and TRIPLES DAY 1.**  **50 mins +1+1 Allow 90 mins between rounds. Assuming between 8 and 15 teams in the 60+ Comps and Women’s and more that 16 in Open** | | | | | | |
| 8.00 am | Welcome and Housekeeping | | | | | |
| 8.30 am | Shooting competition - Multiple pistes. Three-hour window should be sufficient. | | | | | |
| 11.30 | Qual 1 |  | Qual 1 | Qual 1 | Qual 1 |  |
| 1.00 | Qual 2 |  | Qual 2 | Qual 2 | Qual 2 |  |
| 2.30 | Qual 3 |  | Qual 3 | Qual 3 | Qual 3 |  |
| 4.00 | Qual 4 |  | Qual 4 | Qual 4 | Qual 4 |  |
| 5.30 | Finish and Drinks | | | | | |
|  |  |  |  |  |  |  |
| **Saturday** | | | | | | |
| **TRIPLES DAY 2** | | | | | | |
| 8.00 | Welcome and Housekeeping | | | | | |
| 8.30 | Qual 5 |  | Qual 5 | Qual 5 | Qual 5 |  |
| 10.00 | Qual 6 |  | Qual 6 | Qual 6 | Qual 6 |  |
| 11.30 | Elimination Top 16 |  | Quarter Final Top 8 | Quarter Final Top 8 | Quarter Final Top 8 | Round 1 |
| 1.00 | Quarter Final | Quarter Final | Semi Final | Semi Final | Semi Final | Round 2 |
| 2.30 | Semi Final | Semi Final | Final | Final | Final | Round 3 |
| 4.00 | Final | Final |  |  |  |  |
| 5.30 | Presentations of Triples Winners followed by Drinks | | | | | |
|  |  |  |  |  |  |  |
| **Sunday** | | | | | | |
| **DOUBLES 50 mins +1+1 Allow 90 mins between rounds. Assuming between 8 and 15 teams in the 60+ Comps, Women’s and more that 16 in Open** | | | | | | |
| 8.00 | Welcome and Housekeeping | | | | | |
| 8.30 | Qual 1 |  | Qual 1 | Qual 1 | Qual 1 |  |
| 10.00 | Qual 2 |  | Qual 2 | Qual 2 | Qual 2 |  |
| 11.30 | Qual 3 |  | Qual 3 | Qual 3 | Qual 3 |  |
| 1.00 | Qual 4 |  | Qual 4 | Qual 4 | Qual 4 |  |
| 2.30 | Qual 5 |  | Qual 5 | Qual 5 | Qual 5 |  |
| 4.00 | Quarter Final | Quarter Final | Semi Final | Semi Final | Semi Final |  |
| 5.30 | Semi Final | Semi Final | Final | Final | Final |  |
| 7.00 | Final | Final |  |  |  |  |
| 8.30 | Presentations of Doubles Winners followed by Drinks | | | | | |
|  |  |  |  |  |  |  |
| **Monday** | | | | | | |
| **Singles 45 mins +1+1 Allow 60 mins between rounds. Assuming between 8 and 15 teams in the 60+ Comps and Women’s and more that 16 in Open** | | | | | | |
| 8.00 am | Welcome and Housekeeping | | | | | |
| 8.30 | Qual 1 |  | Qual 1 | Qual 1 | Qual 1 |  |
| 9.30 | Qual 2 |  | Qual 2 | Qual 2 | Qual 2 |  |
| 10.30 | Qual 3 |  | Qual 3 | Qual 3 | Qual 3 |  |
| 11.30 | Qual 4 |  | Qual 4 | Qual 4 | Qual 4 |  |
| 12.30 | Qual 5 |  | Qual 5 | Qual 5 | Qual 5 |  |
| 1.30 | Quarter Final | Quarter Final | Semi Final | Semi Final | Semi Final |  |
| 2.30 | Semi Final | Semi Final | Final | Final | Final |  |
| 3.30 | Final | Final |  |  |  |  |
| 4.30 | Presentations of Singles Winners followed by Close of Tournament | | | | | |

**Attachment B: Specification Checklist:**

**International and National Championships Specifications**

**Overview**

This specification checklist outlines the required arrangements to be provided by State Leagues, Clubs or other organisations that have been approved to host Petanque Federation Australia International & National Championships. Those organisations that have expressed an interest in hosting a National Championship event must meet all requirements.

*The following are generalist. Refer to the above Guidelines (Attachment A) for specific requirements for the Carnival of Petanque 2020 to 2022.*

**Equipment Required**

|  |  |  |
| --- | --- | --- |
| Done | Requirement | Comments |
|  | 2 laptop computers |  |
|  | Printer A3 size |  |
|  | PFA approved OK software – Must be used for running of event. Host must own and use OK software system |  |
|  | Paper/Pens etc., for scoring table. |  |
|  | Tables and Chairs for scoring table & Jury Room. |  |
|  | Large Notice Board to pin or to write on. |  |
|  | All club officials to wear appropriate name tags  (uniforms if possible) |  |
|  | PFA- approved game officials/umpires must wear name tags and official uniforms for the Tournament. |  |
|  | Public address system to cover all areas. |  |

**Playing Area/Piste Preparation**

|  |  |  |
| --- | --- | --- |
| Done | Requirement | Comments |
|  | 25 to 30 Pistes with possibility to increase numbers |  |
|  | 8 fully lit Pistes – ‘in Show Piste’ location for Finals |  |
|  | Pistes 4m x 15m marked as required by Rules. |  |
|  | Piste clearly numbered in sensible layout. |  |
|  | Large Pistes diagram to be posted on a notice board visible to all players, plus two A3 sheets with tournament format for the scoring table, piste allocation to be explained in display. |  |
|  | Suitable shade (if possible) adjacent to the pistes. |  |
|  | Piste within reasonable location of each other & t h e administration and the catering area. |  |
|  | Scoreboards for all pistes preferable must be provided for final. |  |

**Required Personnel/Equipment Provided By Host Club**

|  |  |  |
| --- | --- | --- |
| Done | Requirement | Comments |
|  | Event Manager |  |
|  | Kitchen staff to provide food for participants |  |
|  | All cleaning Staff |  |
|  | All cleaning maintenance arrangements |  |
|  | All helpers/ to move/ place equipment |  |
|  | Score table requires – 4 persons to enable a break every 2 to 3 hours. |  |
|  | Men’s Championships Table X 2 |  |
|  | Women’s Championships Table X 2 |  |
|  | 2 X Computer Operators |  |

**Facilities for Game Control/ Officials/ Administration**

|  |  |  |
| --- | --- | --- |
| Done | Requirement | Comments |
|  | Controlled scoring area. |  |
|  | At least one separate table for each competition, if multiple championships are held, e.g. men’s, women’s |  |
|  | Each table to be positioned apart to avoid the constant rush on one table. |  |
|  | Clear signage to assist players. |  |
|  | Proper lighting in Administration area. |  |
|  | Separate room with tables and chairs for Jury hearing |  |

**Administration/Entries/Results**

|  |  |  |
| --- | --- | --- |
| Done | Requirement | Comments |
|  | PFA to collect all entries and entry money. |  |
|  | Tournament Director will be nominated by PFA. |  |
|  | Umpires appointed by PFA Sport Director in consultation with National Umpires Commission. |  |
|  | Tournament Director to act as Chairman of Jury if required. |  |
|  | All other administration duties, ground management, scoring table personnel to be provided by Host. |  |
|  | Entry conditions, prizes and prize money will be determined in writing by PFA once all entries have been received. |  |
|  | Playing format announced once all registrations have been received. |  |

**Health and Safety**

|  |  |  |
| --- | --- | --- |
| Done | Requirement | Comments |
|  | Host club to comply with all State and Local Laws on  Occupational Health and Safety. |  |
|  | Health Act/Food Act/Liquor Act rules to be complied with by Host club. |  |
|  | Approved certified First Aid Officer to be in attendance throughout the event. |  |
|  | Emergency Contact numbers to be identified and published (Signage). |  |
|  | Piste and ground preparation to take into account safety and health considerations. |  |
|  | Supply of basic health supplies e.g. sunscreen, water to be available. |  |
|  | Local emergency services to be fully aware of event and its nature. |  |